



BA in Economics and Management

Programme Handbook
2025–26

1. Foreword

1.1 Statement of coverage

This handbook applies to students starting the BA in Economics and Management in Michaelmas term 2025 and Final Honour School in Michaelmas term 2025.

The information in this handbook may be different for students who started in other years.

1.2 Version

Version: 1.0

Action: First published

Date: 12 October 2025

1.3 Disclaimer

The Examination Regulations relating to this programme are available for [Prelims](#) and [Finals](#). If there is a conflict between information in this handbook and the Examination Regulations then you should follow the Examination Regulations. If you have any concerns please contact the [Undergraduate Assessment team](#).

The information in this handbook is accurate as of 12 October 2025, however it may be necessary for changes to be made in certain circumstances, as explained on the [Changes to courses](#) webpage. If such changes are made, the department will publish a new version of this handbook together with a list of the changes and students will be informed.



1.4 Contents



1.5 Welcome

On behalf of everyone at Saïd Business School and the Department of Economics, welcome to Oxford. We understand that starting the BA Economics and Management programme (E&M), for some in a new country, can be both exciting and daunting. Our faculty and professional staff are here to support you. This year will be stimulating and, at times, intense. The E&M programme will challenge you academically, so be prepared to work hard.

During this period, we encourage you to leave a meaningful impact on the programme and contribute positively to the broader Oxford community, which encompasses not only the University but also the city and its residents. This year's cohort comprises individuals with exceptional talent, diverse skills, and varied backgrounds. You will benefit greatly from each other's knowledge and experiences, as well as the academic instruction provided.

This handbook is designed to give you the information you need to ensure that you are in the right place at the right time, and that you do the right things. It outlines the programme procedures from registration to completion and serves as a guide to other resources. Please read it carefully and reach out if you have any questions.

Complimenting this handbook are the [University Student Handbook](#) and college handbooks, which are available from your college website.

As a member of a world-class university, you have access to high-quality teaching and learning facilities. We host numerous events featuring distinguished individuals from business, government and international academia, which you are encouraged to attend. It is our hope that you will seize these opportunities and find this period to be one of the most enjoyable and rewarding experiences in your life.



Chris Bowdler

Director of Undergraduate Studies
Department of Economics



Pegram Harrison

Director of Undergraduate Studies
Saïd Business School

1.6 Useful department contacts

The Programme Team should be your primary point of contact for any student administrative queries unrelated to assessment.

For all Management-related enquiries please email ug.prog@sbs.ox.ac.uk

For all Economics-related enquiries please email econundergrad@economics.ox.ac.uk

Other contacts

A range of Professional Services teams work across your programme; their details and contact information can be found [here](#).

For all assessment questions, your first point of contact is the Assessment Team; their email address can be found [here](#).

Details of all Saïd Business School Faculty, including members of the Senior Leadership Team, can be found on the [School's website](#). Details of the Department of Economics Faculty can be found [here](#).

1.7 Buildings/locations/maps/access

Saïd Business School

You can take an interactive virtual tour of the School [here](#). You can also find floor plans and access arrangements on the [General School Information Canvas site](#).

Department of Economics

The Department of Economics is located on the 2nd floor of the [Manor Road Building](#). You can take an interactive virtual tour of the Manor Road building [here](#).

1.8 Important dates

At the University of Oxford, there are three academic terms: Michaelmas term (MT), Hilary term (HT), and Trinity term (TT). Official dates of term can be found [here](#).

We follow the practice of referring to term dates by week. For example, the first week of Michaelmas term is Week 1 and the week before the official start of term as Week 0 and so forth.

All key programme and assessment dates can be found [here](#).



2. Programme content and structure

2.1 Overview

Award Programme Title	Bachelor of Arts in Economics and Management
Frameworks for Higher Education Qualifications (FHEQ) Level	6
Relevant subject benchmark statement	(i) Business and Management (ii) Economics

2.2 Programme aims and intended learning outcomes

Goal	Objective
1 Students will have acquired a broad and analytical appreciation of Economics and Management Studies, including mathematical and statistical techniques.	Students will be able to: • Demonstrate an understanding of micro- and macro-economic models • Show mastery of core management theory and frameworks • Show understanding of core concepts in finance and accounting
2 Students will have engaged and enhanced their critical skills.	Students will be able to: • Critically evaluate a broad range of quantitative and qualitative literature orally • Critically evaluate a broad range of quantitative and qualitative literature in written form • Assess the underlying strength of empirical support for different arguments, articulating and defending their analysis orally
3 Students will have developed advanced skills that are transferable to a wide range of employment contexts and life experiences.	Students will be able to: • Handle and interpret academic literature • Demonstrate communication and interpersonal skills • Use skills learnt to secure placement on graduation
4 Students will have learnt how to be self-directed and reflective learners, with effective self-management and research skills.	Students will be able to: • Show independent working by producing regular individual work • Identify and select appropriate reading material from very broad reading suggestions • Develop independent analysis and argument

2.3 Programme structure

Prelims

First-year Preliminary courses in General Management, Introductory Economics and Financial Management provide a broad knowledge of economics and management and are delivered through a combination of lectures, tutorials and classes. This leads to three exams which are taken in week 9 of Trinity term.

Final Honour School

After passing Preliminary exams, students progress to the Final Honour School (FHS), where they can select from study options that expand on the Management and Economics subjects covered during their first year.

In your second and third years, you must complete eight Finals papers or seven plus a thesis, with at least two options from Economics and two from Management; the rest can be from either list. Some Economics courses require prerequisites (see section 2.5 Syllabus).

There are no formal University examinations during your second year; Final Examinations will take place in Trinity term of your third year.



2.4 Syllabus

Prelims

Introductory Economics

Introductory Economics offers an overview of key economic concepts and tools, covering both Microeconomics and Macroeconomics. It includes simple algebra and calculus used in economics, along with lectures, classes and tutorials on Quantitative Methods.

Microeconomics covers the functioning of the market economy: household decision-making within the context of wants and budget constraints; the behaviour of firms, who employ labour and choose their level of output; and the functioning of markets under competition and monopoly.

Macroeconomics looks at the determination of national income and employment, monetary institutions and the money supply, inflation, the balance of payments and exchange rates, and macroeconomic policy.

Quantitative methods covers elementary statistics, probability, and causal inference.

Financial Management

Financial Management includes Financial Reporting and the Financial Analysis of company accounts; management accounting, including cost behaviours, capital budgeting, budgetary planning and control; discounting and net present value; internal rates of return; measurement and evaluation of risk; capital asset pricing; investment appraisal; sources of funds; capital budgeting and implementation.

General Management

General Management introduces students to the major functional areas of management, which are offered as options in years 2 and 3. The course examines the emergence of big business and understanding how to think about firms, technology, work organisation and context. Additional topics include Strategic Management, Marketing, Organisational Behaviour, and Technology and Operations Management during Michaelmas and Hilary terms.

Final Honour School

Management Finals Papers

In your first and second years, you will be required to choose which Economics and Management options you would like to take the following academic year. You must take a minimum of two optional papers in Management.

Some options operate a cap on student numbers and you would be required to apply for a place on the course.

The below is the current list of Management options (subject to change):

- Accounting
- AI in Management
- Climate Leadership
- Entrepreneurship and Innovation
- Finance
- Global Business History
- Marketing
- Organisational Behaviour and Analysis
- Strategic Management
- Technology and Operations Management
- Thesis in Management

Students have the opportunity to attend a student-led options lecture in Trinity term, where students share their experiences of taking different options.

You are encouraged to draw upon your knowledge from the first-year curriculum as a guide. It is also advisable for students to consult college tutors and peers to obtain additional perspectives and information.



Economics Finals Papers

A minimum of two papers must be selected. Some must be taken in your second year (the first year of Final preparation); others are available only in your third year. Some third-year papers have prerequisites; for example, studying Econometrics in the third year requires having completed Quantitative Economics in the second year.

Selecting Microeconomics, Macroeconomics and Quantitative Economics in your second year will maximise your choice of third-year Economics options.

Second year papers

- History of the World Economy
- Macroeconomics
- Microeconomics
- Quantitative Economics

Third year papers

- Econometrics [may only be studied in combination with the Quantitative Economics second-year paper]
- Economics of Developing Countries [may only be studied in combination with the Quantitative Economics and Microeconomics second-year papers]
- Game Theory [may only be studied in combination with the Microeconomics second-year paper]
- Money and Banking [may only be studied in combination with the Macroeconomics second-year paper]
- Thesis in Economics

Additionally, several third-year Economics option papers are available. Before choosing, attend the online Economics Options Fair in Hilary term of your second year to learn about the options, their content, and instructors. These option papers may only be taken alongside one or more of Microeconomics, Macroeconomic and/or Quantitative Economics. Full details are available on the [Department of Economics Undergraduate Courses page](#).

The current list is:

- Economics of Industry
- Environmental Economics and Climate Change
- International Economics
- Labour Economics and Inequality
- Microeconomic Analysis
- Public Economics

Teaching continues through lectures, tutorials, and classes. Trinity term of the third year is primarily for revision and examinations.

Thesis

You may submit a thesis of up to 15,000 words instead of one optional Finals paper. See [section 3.4](#) of this handbook or [Canvas](#) for details.

Further details about second and third-year papers

An outline of the syllabus for each paper, called the rubric, is given in the [Examination Regulations](#).

Further information and resources, teaching arrangements, and the names of faculty members involved in teaching each paper, can be found on the Oxford Saïd Canvas and Economics Canvas sites.

Additional details including resources, teaching arrangements, and the faculty members involved for each paper are available on the [Oxford Saïd Canvas sites](#).

3. Teaching and learning

3.1 Organisation of teaching and learning

Economics

The first-year Introductory Economics paper covers Microeconomics (Michaelmas term), Macroeconomics (Hilary term) and Quantitative Methods (across both terms), with about 50 lectures provided by the Department of Economics. Students generally attend 16 related tutorials or classes facilitated by college tutors, which may be conducted alongside lectures or distributed across all three terms. The organisation and scheduling of tutorials are managed primarily by each college.

Second- and third-year Finals papers are distributed over five terms, with exams in Trinity term of the final year. It is recommended to choose options that balance your workload. Each paper generally includes 16 to 24 lecture hours and 6 to 8 tutorials or classes, though this varies. The Department of Economics continues to deliver lectures and oversees the coordination of classes and tutorials for third-year subjects. Centrally nominated subject convenors liaise with college tutors at the end of each term on the allocation of students to tutors for the forthcoming term.

Management

Oxford Saïd provides management courses through two-hour lectures, plus 1.5-hour classes and/or one-hour tutorials depending on the subject. Most sessions occur in person at Oxford Saïd, though some may be held elsewhere, including your college, with select courses providing pre-recorded or live-streamed Zoom lectures.

See [section 2.4 Programme Structure](#) for an overview of the Economics and Management components.

In Trinity term, Oxford Saïd offers revision lectures in all topics prior to exams.

You can usually choose which options to study, but some are only offered in certain terms and scheduling conflicts may occur. Tutorials might not align with lecture timings, but this is not a problem as lectures provide an overview while tutorials explore topics in more depth. It is not advisable to do more than two FHS courses in one term. If you wish to, you would be required to obtain permission from your college tutor.



3.2 Recommended pattern of teaching

The following schedule outlines the anticipated teaching pattern. Colleges may spread out tutorials across terms. Detailed timetables are provided by the Department of Economics and Oxford Saïd, and posted on Canvas.

Figures in the tables are in hours unless otherwise stated.

Economics and Management – Prelims papers

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
General Management	MT	16		8		Lecture series run across MT and HT; tutorials in MT and HT (college tutors may opt to spread the tutorials across each of MT, HT and TT).
	HT	16		8		
	TT					
Financial Management	MT	16			12	Divided into: Financial Reporting (MT) Financial Analysis (HT) Classes lasting 1.5 hours
	HT	16			7.5	
	TT					
Introductory Economics	MT	30		8		Divided into: Introduction to Microeconomics Introduction to Macroeconomics Quantitative Methods: Probability and Statistics
	HT	30		8		
	TT					

Management Final Honour School papers

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
Accounting	MT					FHS Elective. Must be taken in your second year. Blend of classes and tutorials with classes lasting 1.5 hours and tutorials lasting 1 hour.
	HT					
	TT	16		4	6	
AI in Management	MT	16		8		
	HT			8		
	TT			8		
Climate Leadership	MT	16		8		
	HT					
	TT					
Entrepreneurship and Innovation	MT					FHS Elective. This course operates a cap on numbers.
	HT	16		8		
	TT					
Finance	MT					FHS Elective.
	HT	16		8		
	TT					
Global Business History	MT					FHS Elective. Must be taken in your second year. Capped at 24 students.
	HT					
	TT	16		8		

Management Final Honour School papers (continued)

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
Marketing	MT			8		FHS Elective. Can be taken in MT, HT or TT
	HT	16		8		
	TT			8		
Organisational Behaviour and Analysis	MT			8		FHS Elective. Can be taken in MT, HT or TT
	HT	16		8		
	TT			8		
Strategic Management	MT			8		FHS Elective. Can be taken in MT, HT or TT
	HT	16		8		
	TT			8		
Technology and Operations Management	MT	16		8		FHS Elective. Can be taken in MT, HT or TT
	HT			8		
	TT			8		

Economics Final Honour School papers

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
Microeconomics	MT	20		8		FHS Elective. Must be taken in your second year/the first year of your work for Finals. There are also 6 hours of Maths lectures.
	HT					
	TT					
Macroeconomics	MT					FHS Elective. Must be taken in your second year/the first year of your work for Finals.
	HT	21		8		
	TT					
Quantitative Economics	MT					FHS Elective. Must be taken in your second year/the first year of your work for Finals.
	HT					
	TT	30		8		
History of the World Economy	MT			8		FHS Elective. Tutorials may be taken in either TT of Year 2 or MT of Year 3.
	HT					
	TT	16		8		
Econometrics	MT	22		8		There will be 8 tutorials in all – all in MT and a revision lecture in TT. Revisions may also be arranged by individual tutors in TT. Must be studied in the third year of the degree.
	HT					
	TT					

Numbers are indicative and small changes to the teaching hours may occur from year to year.

Economics Final Honour School papers (continued)

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
Economics of Developing Countries	MT	24				FHS Elective. Students must also have studied Microeconomics and Quantitative Economics. Must be studied in the third year of the degree.
	HT			8		
	TT					
Economics of Industry	MT	16		8		FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics and Quantitative Economics. Must be studied in the third year of the degree.
	HT					
	TT					
Game Theory	MT					FHS Elective. Students must also have studied Microeconomics. Must be studied in the third year of the degree.
	HT	24		10.5		
	TT					
International Economics	MT	24		11		FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics and Macroeconomics. Must be studied in the third year of the degree.
	HT					
	TT					

Economics Final Honour School papers (continued)

Paper	Term	Department		College		Comments
		Lectures	Classes	Tutorials	Classes	
Labour Economics and Inequality	MT					FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics and Quantitative Economics. Must be studied in the third year of the degree.
	HT	16		8		
	TT					
Microeconomic Analysis	MT					FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics. Must be studied in the third year of the degree.
	HT	22		10.5		
	TT					
Money and Banking	MT	16		8		FHS Elective. Students must also have studied Macroeconomics and Quantitative Economics. Students must also have studied Macroeconomics. Must be studied in the third year of the degree.
	HT					
	TT					
Public Economics	MT	24		8		FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics. Must be studied in the third year of the degree.
	HT					
	TT					
Environmental Economics and Climate Change	MT					FHS Elective currently offered at the Hilary Term Options Fair. Students must also have studied Microeconomics. Must be studied in the third year of the degree.
	HT	16		8		
	TT					

3.3 Fieldwork Safety and Training

Fieldwork

Many students will be required to undertake fieldwork providing it is safe and practical to do so. Fieldwork is considered as any research activity contributing to your academic studies which is carried out away from university premises, and must be approved by your department. This can be overseas or within the UK. The safety and welfare of its students is of paramount importance to the University. This includes fieldwork and there are a number of procedures that you must follow when preparing for and carrying out fieldwork.

Preparation

A lot of fieldwork is successful fieldwork. Thorough preparation can pre-empt many potential problems. When discussing your research with your supervisor please think about the safety implications of where you are going and what you are doing. Following this discussion and before your travel will be approved, you will be required to complete a travel risk assessment form. This requires you to set out the significant safety risks associated with your research, the arrangements in place to mitigate those risks and the contingency plans for if something goes wrong. If you are travelling overseas there is an expectation that you will take out suitable travel insurance which in the majority of cases can be obtained free of charge via the university. Your department also needs accurate information on where you are, and when and how to contact you while you are away.

Training

Training is highly recommended for all students as part of your preparation. Even if you are familiar with where you are going there may be risks associated with what you are doing. In May 2025 the university issued a [safety instruction](#) to require that all students planning to undertake either medium or high-risk overseas travel or fieldwork need to have received a minimum level of suitable training. Your supervisor will support you in identifying if this applies to your proposed fieldwork. Attendance at any of the courses below with an astrix (*) will meet this requirement.

Safety Office courses (termly)

- Emergency First Aid for Fieldworkers
- Fieldwork Safety Overseas*: A half day course geared to expedition based fieldwork, which covers planning and preparation, managing safety, including personal safety in the field, and how to deal with emergencies (suitable for high-risk fieldwork).
- Fieldwork and overseas travel risk assessment for fieldworkers and travelers*: A pre-recorded online training presentation
- Travel insurance presentation for fieldworkers and overseas travellers.

Useful Links

- [Fieldwork | Social Sciences Division](#)
- [Overseas Travel and Fieldwork | Safety Office](#)

3.4 Expectations of study and student workload

Tutorials

Tutorials are compulsory and aim to deepen your understanding of a subject area and gain confidence with its techniques and methodologies. Tutors have different teaching styles, so do not expect uniformity. While tutors may suggest key sources, often you are responsible for identifying what is most relevant to your question. Skim reading is an essential skill, and further advice can be found in the [University essay and dissertation writing skills guide](#).

Written work must be submitted within the timeframe set by the tutor, which may be in time for the tutorial or in advance of it. See [Managing Submission Deadlines](#) for details.

If you are unable to attend a tutorial or meet a deadline, you must inform your tutor in advance. Failure to do so, or repeated absences and missed deadlines, may result in your college being notified and further action taken. Please refer to the [attendance policy](#) for more information.



Lectures

We strongly recommend attending all lectures in person. A timetable listing lecture times and locations will be provided on each department's Canvas site before the start of each term.

Classes

Some tuition is delivered in the form of 'Classes' which are larger than tutorials and in most cases last 1.5 hours'. Attendance is compulsory and you must notify your tutor if you cannot attend. Some Prelim courses, Economics FHS options and Management papers combine classes and tutorials. See [section 3.2 Recommended pattern of teaching](#) for an overview.



Advice on alternatively assessed papers and workload

The majority of FHS courses continue to be assessed by a three-hour examination taken in Trinity term of the third year. However, some FHS papers have alternative assessment methods, including Global Business History, Climate Leadership, and Thesis. Environmental Economics and Climate Change includes an element of student coursework alongside a shortened exam.

Opting to take papers with alternative methods of assessment may alleviate some of the burden and stress of revising for, and taking eight exams in Trinity term.

It is, however, important to be aware of the timing of the submission of any assessed work that you are taking to allow sufficient time to complete this work in advance. Completing a final draft of assessed work can take more time than is expected and students need to avoid the difficulties of completing such work in a compressed timescale shortly before the submission date. There are significant penalties for the late submission of work.

If taking more than one paper with an alternative assessment method, you are strongly advised to discuss with your college tutor and supervisor (for example, for the thesis) the best approach to ensure that the work is completed in good time. A structured approach is necessary where clear and realistic deadlines are agreed for each piece of assessed work. This should also include some 'buffer time' in the event the assessed work takes longer to complete than anticipated. Any delays could adversely affect the revision you will need to undertake for your remaining Trinity term exams.

Thesis

Students may substitute one FHS option (Management or Economics) with a thesis of up to 15,000 words. Students are assigned an individual supervisor who will provide guidance through six one-hour tutorials and feedback on drafts. Substantial independent research is required; therefore, it is crucial that a manageable thesis topic is chosen.

Students should discuss the option of undertaking a thesis with their college tutor in late Hilary or early Trinity terms of their second year. Every candidate wishing to undertake the thesis option, is required to submit through the relevant Department administrator the title they propose, an explanation of their subject in a 100 words, and the name of the person who has agreed to supervise the thesis. This submission will be passed for approval to the Director of Undergraduate Studies for either Economics or Management depending on the branch of the school in which the subject falls. This needs to be submitted after the first day of Trinity term of the second year and not later than the date prescribed for entry to the examination. The Director of the relevant branch of the school shall decide as soon as possible whether or not to approve the title and advise the candidate before the fifth week of Michaelmas term of the third year.

You will need to ensure you have access to Oxford's online library resources so you can always access resources, including during Long Vacations.

If your research involves human participants, such as surveys or interviews, you will likely need ethical review. Discuss this early with your supervisor, as approval can take months. Both the Department of Economics and Oxford Saïd have Departmental Research Ethics Committees; you would apply to the most appropriate one given the subject of your thesis. Further information can be obtained from ethics@economics.ox.ac.uk or the [Research Services Team](#) on the [Research ethics \(including CUREC\) webpage](#).

You must not exceed the 15,000 word limit (excluding the bibliography). For more information on writing, referencing and plagiarism, please refer to the [Academic Writing Guide](#).

Students must sign a [Declaration of Authorship](#) upon submission of their work, confirming that they have appropriately acknowledged the support received from their supervisor and that they have not exceeded the maximum amount/type of supervision available.



The thesis must be submitted by noon, Thursday of week 0, Trinity term in your third year, via the University-approved online assessment platform.

Third party proof-readers policy

Students are strongly encouraged to proof-read their own work. For assessed written work containing 10,000 or more words, using third party proof-readers, such as professional proof-readers, fellow students, friends or family members is permitted. See the [Use of Third Party Proof-readers](#) webpage for details.

Paid employment

If you wish to undertake paid employment while at the University, you must ensure that the work does not affect your studies or breach the conditions of your visa. For further information, see the [Skills and work experience](#).

Attendance expectations

Attendance is an essential component of respectful and professional behaviour, fostering a culture of professionalism within our community. All students are expected to comply with our attendance expectations, which are available on Canvas [here](#) and the Student Conduct Charter which can be found on Canvas [here](#).

4. Assessment

4.1 Assessment structure

Your work will be assessed informally by your tutors and class teachers, and formally in University Examinations.

Each term, your tutors write reports on your term's work, including an assessment of your levels of achievement and effort, and providing constructive comments on your written work and contributions in tutorials.

In week 0 of each term, you will sit mock exams, also known as 'Collections' and it is expected that you prepare and return to Oxford in time for these.

Collections are normally compulsory but they do not count towards your final degree. They are an opportunity for you, your tutors and your college to gauge your progress and to provide important exams practice.

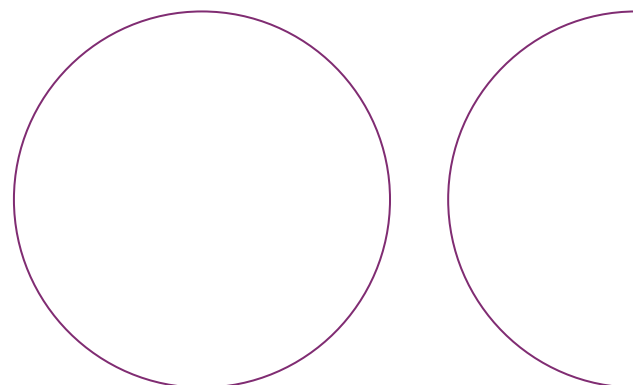
There are two formal University Examinations: the Preliminary Examination at the end of the first year, and the Final Examination at the end of the third year.

Preliminary examination

At the end of the first year you will take Prelims, which are comprised of three separate three-hour exams in General Management, Introductory Economics and Financial Management. A good way to prepare for Prelims is to look at past papers, which are available on the University's exam paper archive. For more details, contact ug-assessment@sbs.ox.ac.uk.

These exams do not affect your final degree result, but you will be required to pass all three papers to continue on the E&M course. If you fail any papers you will be given an opportunity to retake the ones you failed, once, in September of the same year.

Prelims exams do not give you a 'classification': the result is simply Pass, Fail, or Distinction. Distinctions are awarded to those obtaining a high total number of marks across all three papers. Prelim rankings are not published for this programme.



Marking of Prelims scripts

- 100-70: work displaying analytical and argumentational power, with good command of the facts and/or arguments relevant to the questions and evidence of ability to organise them with clarity, insight, and efficiency.
- 69-60: work displaying analytical power and argumentational power, but with less comprehensive and thorough command of evidence; or work showing considerable thoroughness but less analytical skill or less clarity in organisation.
- 59-50: competent work with no major defects, but giving an incomplete account of the question, or marred by inaccuracies; or work which demonstrates lapses in (but does not lack) analytical and argumentational skills.
- 49-40: work that is generally weak with muddled argumentation but containing some evidence of knowledge of facts and analytical skill; or work that, while competent and knowledgeable, does not address the question asked by the examiners.
- 39 and below: very poor-quality work, showing little if any evidence of effective study.

You should note that one of the most common reasons for answers receiving poor marks is irrelevance. It is very important to direct your answer at the question which has been asked.

All scripts are single marked. Once first marks have been reported, the Chair will arrange to have certain scripts marked by a second examiner or assessor in the subject ('blind' of the first mark where possible). Any script can be double-marked at the Chair's discretion, but the following will always be double-marked:

- a) A random selection of 10% of the General Management scripts.
- b) (i) Any script for which the first mark is 42 or less.

Where a script has been double-marked, the final mark will be agreed by the first and second markers.

Final Examinations

The Final Honour School of Economics and Management examinations are taken at the end of your third year. Finals consist of eight papers (unless you substitute a thesis for one of them or take FHS papers which are assessed by an alternative method). Where an examination is the method of assessment, this involves one three-hour examination. All syllabi are published annually in the University's Examination Regulations, to which this handbook refers. A copy of the undergraduate version of the Examination Regulations is available online. The most up-to-date regulations can be found on the university [website](#). A copy of the Examination Conventions is available on the course websites and will also be sent to you in advance of your Finals.

Each year a board of examiners is appointed from the members of the faculty. One board is appointed for Prelims and another for Finals. The Finals examiners are assisted by several assessors (also members of the faculty) who deal with specialised subjects. Please remember that it is your responsibility to enter yourself for the University examinations and that if you enter late, or change any of your options, you will be subject to a late fee. You must enter through your college. The dates of the examinations are published each year, usually a month or two before they are due to take place. [See timetables](#).

As with Prelims, a good way to prepare for Finals is to look at past papers which can be found on the University's exam paper archive. For more details, contact ug-assessment@sbs.ox.ac.uk. This will give you a good idea about how the questions are phrased and how you should approach them. In the examination select a question, work out what it means and decide what you think the answer is. When you start writing, state the answer and defend it, or, if you think that there is no answer, explain why. Do not attempt to write too much. It can be easy to run out of time and end up not answering enough questions because of this. Most critically of all, you should make sure that your answers explicitly and directly answer the questions asked and not the question you would like to have been asked.

After the exams, the Finals scripts will each be marked. In the case of essay questions there will normally be two separate assessors marking 'double blind' – i.e. they do not know who you are and they do not know what mark the other examiner has given. In the case of problem questions there will be single marking of scripts, but with moderation, e.g. to check that all parts of a multi-part question have been marked. Your marks across different papers are then combined to determine your degree classification (see below).

Traditionally, at University examinations you must wear 'sub-fusc' and academic dress, i.e. a dark suit with dark socks, or a dark skirt with black stockings or trousers with dark socks and an optional dark coat; black shoes; plain white collared shirt; a black tie or white bow tie. Candidates serving in HM Forces are permitted to wear uniform together with a gown.

You also need to be aware that the University has special regulations on: the typing of illegible scripts (which you will have to pay for yourself); the use of word processors and calculators in examinations; the use (where permitted) of computers in examinations; and candidates who are unable to take papers on certain days for religious reasons. Candidates with any disabilities may also have special rules apply, including additional time if required for medical reasons. In certain examinations calculators may be helpful and a list of permitted calculators can be found on the Economics [Canvas site](#).

Should you at any time have questions regarding University examinations please contact the Senior Tutor of your college who can then communicate with the examiners. Never approach the examiners directly.



Marking and Degree classification

All Finals scripts, theses and supervised dissertations are double-blind-marked or single-marked with moderation. For double-marked assessments, any wide discrepancies, or discrepancies that might affect a candidate's class, are either re-read by the two original markers or given an adjudicating mark by a third marker, to determine an established mark for each script or thesis. The External Examiners play a special role in adjudication.

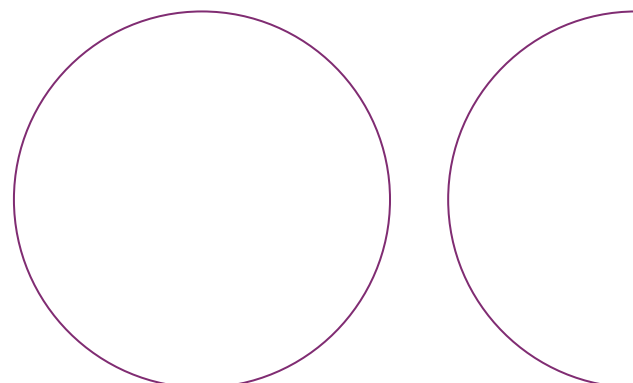


Range of marks for each class in E&M Final Examinations

The Examination Conventions currently establish the following standards for markers:

Papers are marked on the scale of 0-100.

- **70–100 First Class:** Demonstrates overall excellence, including sufficient depth and breadth of relevant knowledge to allow clarity of expression, construction of arguments, demonstration of critical faculties and originality.
- **60–69 Upper Second Class:** Demonstrates overall a good standard of knowledge and understanding of material, and the ability to apply it effectively to address issues, offer interpretations and construct arguments.
- **50–59 Lower Second Class:** Demonstrates overall an adequate standard of knowledge and understanding of material, with some ability to apply it in order to address issues and offer interpretations.
- **40–49 Third Class:** Demonstrates some depth of knowledge of core material and some ability to relate it to central topics of the discipline.
- **30–39 Pass (without honours):** Demonstrates the ability to reproduce with some accuracy a limited selection of the core material of the discipline.
- **0–29 Fail:** Fails overall to demonstrate a sufficient range and depth of knowledge and understanding, and /or fails to apply it appropriately.



A detailed step-marking scale for examination essays is available on the Department of Economics Canvas page in the examinations section of Economics Undergraduate Information. You should note that one of the most common reasons for answers receiving poor marks is irrelevance. It is very important to direct your answer at the question which has actually been asked.

There are penalties for a missing or negligible answer, and for ignoring instructions on the question paper (such as 'show knowledge of both authors'), which vary according to the seriousness of the omission. The penalty for 'short weight papers' (i.e. where the candidate answers fewer questions than required) is that the maximum mark is reduced proportionately. For example, if you are required to write four essays but only write three, then the maximum mark you can receive is 75, not 100.

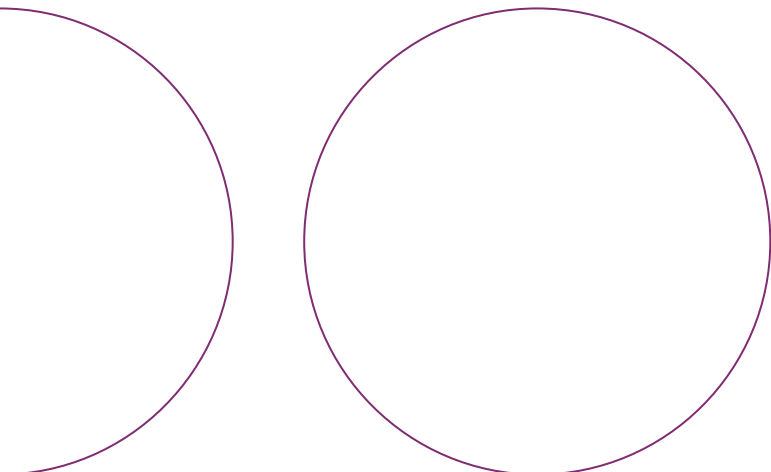
The average of your established marks is used to determine your degree classification. The boundary for classifying each candidate to a class is set a little below the minimum mark associated with that class (e.g. in recent years the minimum average score required for a First has been 68.5 rather than 70). In addition, you must have at least two papers with established marks in the relevant class or above (so you need at least two papers with marks above 70 for a First and no mark below 50).

Candidates who miss a paper are governed by the general regulations in Examination Regulations, which allow for classification in some circumstances. Vivas are not used.

4.2 Feedback on learning and assessment

Students will receive large amounts of feedback on their work in a variety of different forms.

- a. **Feedback on tutorial/class work.** The tutorial is the cornerstone of teaching and learning at Oxford. Tutors are likely to provide feedback on the written work you prepare in advance of tutorials. This feedback will mainly consist of advice regarding how the work could have been improved, ideas for additional reading that could enhance your understanding of a topic, etc. Tutors are also generally willing to meet with students outside tutorials to discuss any questions you may want to raise privately.
- b. **Tutorial reports.** End-of-term tutorial reports provide a summary of the standard of work submitted during the term. Particularly during the second and third years when many of your tutorials will be out of your college, it is likely that your college tutor will meet with you to go over the term's work. Once each year in most colleges you will also meet with the Senior Tutor and Head of the College to review your progress.
- c. **Collections.** Most colleges require students to sit collections at the start of each term. These exams usually take the same form as the equivalent formal University Examination, so the mark you obtain on them is a useful indicator of your likely performance. Usually, you will also get some comments that will help you understand the strengths and weaknesses of the answers you have given.
- d. **Prelims.** You will receive marks for the three papers taken at the end of the first year.



4.3 Examination conventions

Examination conventions are the formal record of the specific assessment standards for the course or courses to which they apply. They set out how your examined work will be marked and how the resulting marks will be used to arrive at a final result and classification of your award. They include information on: marking scales, marking and classification criteria, scaling of marks, progression, resits, use of viva voce examinations, penalties for late submission, and penalties for over-length work. The E&M Examination conventions for both Prelims and Finals can be found on [Management Canvas](#) and [Economics Canvas](#).

Please note that any modifications will be shared with prospective candidates no less than one whole term before the examination takes place.

4.4 Good academic practice and avoiding plagiarism

University definition of plagiarism

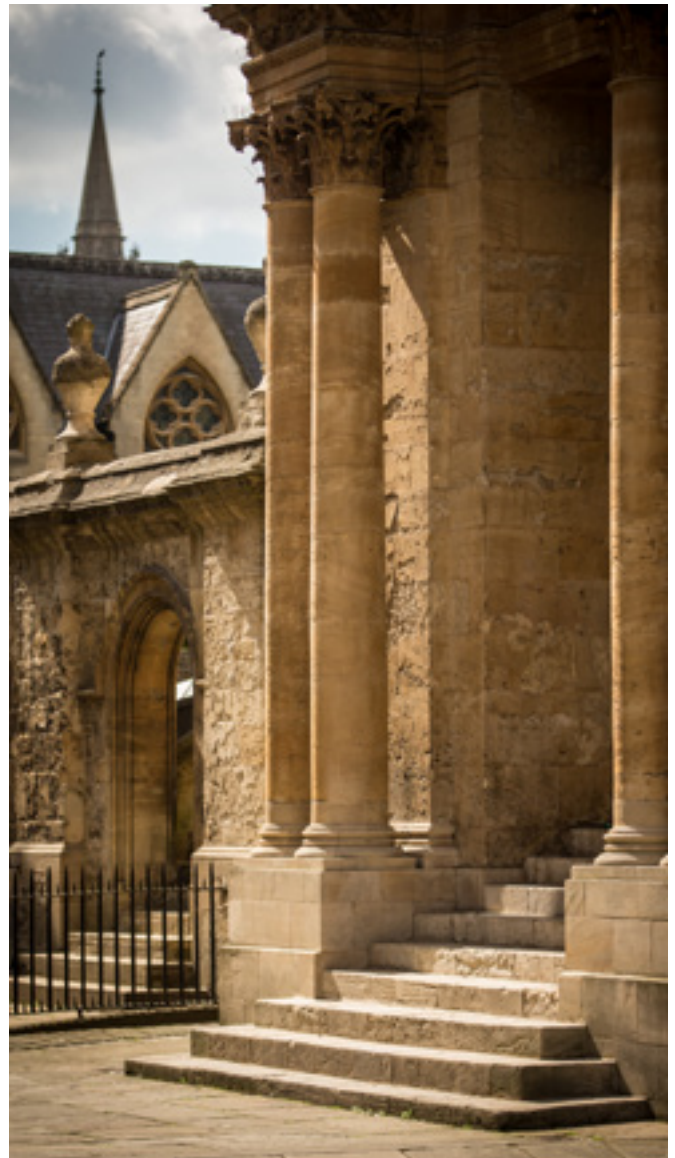
[Plagiarism](#) is presenting someone else's work or ideas as your own, with or without their consent, by incorporating it into your work without full acknowledgement. All published and unpublished material, whether in manuscript, printed or electronic form, is covered under this definition. Plagiarism may be intentional or reckless, or unintentional. Under the regulations for examinations, intentional or reckless plagiarism is a disciplinary offence.

Guidelines

Advice on [good academic practice](#) including avoiding plagiarism, managing your time, reading, note taking, referencing and revision. There are also university guidelines on [the use of AI](#) during your studies.

Why does plagiarism matter?

Plagiarism is a breach of academic integrity. It is a principle of intellectual honesty that all members of the academic community should acknowledge their debt to the originators of the ideas, words, and data which form the basis for their own work. Passing off another's work as your own is not only poor scholarship, but also means that you have failed to complete the learning process. Deliberate plagiarism is unethical and can have serious consequences for your future career; it also undermines the standards of your institution and of the degrees it issues.



What to avoid

The necessity to reference applies not only to text, but also to other media, such as computer code, illustrations, graphs etc. It applies equally to published text drawn from books and journals, and to unpublished text, whether from lecture handouts, theses or other students' essays. You must also attribute text or other resources downloaded from web sites.

There are various forms of plagiarism and it is worth clarifying the ways in which it is possible to plagiarise:

Verbatim quotation without clear acknowledgement

Quotations must always be identified as such by the use of either quotation marks or indentation, with adequate citation. It must always be apparent to the reader which parts are your own independent work and where you have drawn on someone else's ideas and language.

Paraphrasing

Paraphrasing the work of others by altering a few words and changing their order or by closely following the structure of their argument, is plagiarism because you are deriving your words and ideas from their work without giving due acknowledgement. Even if you include a reference to the original author in your own text you are still creating a misleading impression that the paraphrased wording is entirely your own. It is better to write a brief summary of the author's overall argument in your own words than to paraphrase particular sections of his or her writing. This will ensure you have a genuine grasp of the argument and will avoid the difficulty of paraphrasing without plagiarising. You must also properly attribute all material you derive from lectures.

Cutting and pasting from the Internet

Information derived from the Internet must be adequately referenced and included in the bibliography. It is important to evaluate carefully all material found on the Internet, as it is less likely to have been through the same process of scholarly peer review as published sources.

Collusion

This can involve unauthorised collaboration between students, failure to attribute assistance received, or failure to precisely follow regulations on group work projects. It is your responsibility to ensure that you are entirely clear about the extent of collaboration permitted, and which parts of the work must be your own.

Inaccurate citation

It is important to cite correctly, according to the conventions of your discipline. Additionally, you should not include anything in a footnote or bibliography that you have not actually consulted. If you cannot gain access to a primary source you must make it clear in your citation that your knowledge of the work has been derived from a secondary text (e.g. Bradshaw, D. Title of book, discussed in Wilson, E., Title of book (London, 2004), p. 189).

Failure to acknowledge

You must clearly acknowledge all assistance which has contributed to the production of your work, such as advice from fellow students, laboratory technicians, and other external sources. This need not apply to the assistance provided by your tutor or supervisor, nor to ordinary proofreading, but it is necessary to acknowledge other guidance which leads to substantive changes of content or approach.

Professional agencies

You should neither make use of professional agencies in the production of your work nor submit material which has been written for you. It is vital to your intellectual training and development that you should undertake the research process unaided. Under Statute XI on University Discipline, all members of the University are prohibited from providing material that could be submitted in an examination by students at this University or elsewhere.

Autoplagerism

You must not submit work for assessment which you have already submitted (partially or in full) to fulfil the requirements of another degree course or examination, unless this is specifically provided for in the special regulations for your course.

4.5 Entering for University Examinations

Information about entering for your examinations is available on the Oxford Students' Examination Entry website: www.ox.ac.uk/students/academic/exams/examination-entry.

If you are applying for exam adjustments, please do so after matriculation and no later than Friday of Week 4 of the term before the exam is due to take place'. It is your responsibility to request exam adjustments and provide any supporting evidence required. For more information, refer to the website below.

www.ox.ac.uk/students/academic/exams/examination-adjustments

4.6 Examination dates

Exam dates are released in Trinity through the University website. Dates for Final examinations are usually released by week 1 of Trinity term, with Prelims examination dates released in the first few weeks of Trinity term. The dates can be found through the following website: www.ox.ac.uk/students/academic/exams/timetables.

4.7 Sitting your examination

Information on (a) the standards of conduct expected in examinations and (b) what to do if you would like examiners to be aware of any factors that may have affected your performance before or during an examination (such as illness, accident or bereavement) are available on the Oxford Students website: www.ox.ac.uk/students/academic/exams/completing-an-exam.

The Examination Regulations relating to this course are available here: [Prelims](#) and [Finals](#).

Past papers are available on [SOLO](#).

4.8 External examiner and Examiners' reports

External Examiner and Examiners' reports

- [For Economics](#)
- [For Management](#)

Students are strictly prohibited from contacting external examiners directly. If you are unhappy with an aspect of your assessment you may make a complaint or appeal to the Proctors via your college.



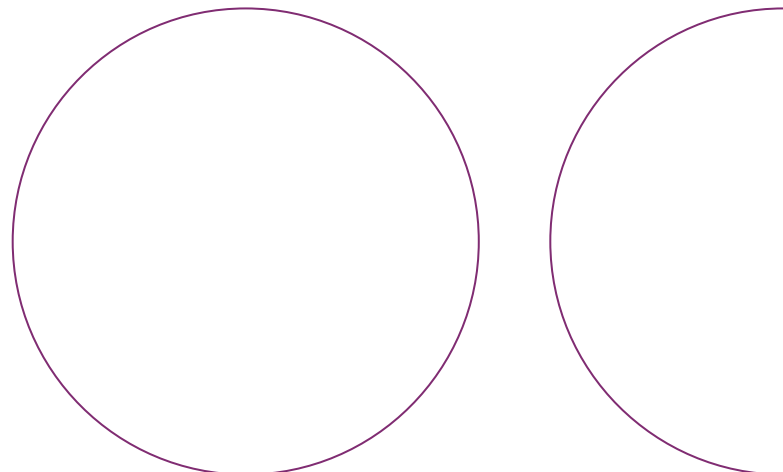
4.9 Prizes

The following prizes are available for E&M Finals:

- The Lubbock Prize for best overall E&M candidate performance (£400)
- The Gibbs Foundation Prize for the best overall performance in Economics papers (£500)
- The Gibbs Foundation Prize for the best overall performance in Management papers (£500)
- The Proxime Accessit Gibbs Foundation Prize for the runner up performance in Management papers (£350)
- The Proxime Accessit Gibbs Foundation Prize for the runner up performance in Economics papers (£350)
- George Webb Medley Thesis Prize - shared across E&M, PPE, and H&E (£150)
- Gavin Cameron Memorial – Best performance in Econometrics – shared across E&M, PPE, and H&E (£200)
- Saïd Foundation Prize awarded to the best performance in each Management Finals paper (£200 each)
- Oxford Intesa Sanpaolo Prize (£1000, £500 and £250 and Internship)

The following prizes are available for E&M Prelims:

- Saïd Foundation Prize awarded for highest overall mark across all three papers in the Economics and Management Preliminary Examinations (£300)
- Examiners' Prize: Financial Management (Letter from Chair of Examiners and £100)
- Examiners' Prize: General Management (Letter from Chair of Examiners' and £100)
- Examiners' Prize: Introductory Economics (Letter from Chair of Examiners and £100)
- Economics awards three Prizes across all three joint-schools for Introductory Economics (E&M, H&E and PPE) (£250 first prize, £150 runners up)



5. Skills and learning development

5.1 Academic progress

Academic progress is monitored through tutorial essays and contributions, and Collection results. For further information on either, see pages 22 and 26 or refer to your college for more information.

5.2 Learning development and skills

Economics and Management is not a vocational course, but it does prepare you for many career paths by equipping you with skills such as:

1. Key analytical skills, including mathematical and statistical techniques, characterised by range, depth and conceptual sophistication.
2. Strong critical thinking and evaluation skills.
3. The handling and interpretation of academic literature; the development and critique of argument; written and verbal communication, and interpersonal relations.
4. How to be a self-directed and reflective learner, with effective self-management and research skills.



5.3 Induction

Induction will be held in person at Oxford Saïd. There will be a series of actions to complete and resources to read beforehand. Presentations include welcome briefings from the Programme Directors and university colleagues.

All first-year students will receive access cards to enter the buildings for the duration of the course. You will need to submit a passport-style headshot for your card, which will be printed and given to you during induction. Keep your card safe. If you have any issues or questions, please contact the [Programme Manager](#).

Induction materials for the Economics part of the course can be found at Induction materials: [Economics undergraduate information](#).

5.4 Opportunities for skills training and development

Various information and training materials are available to assist in developing academic skills, including time management, research and library skills, referencing, revision skills, and academic writing. Access them through the links below:

- [Bodleian Library](#)
- [IT Learning Programme](#)
- [Study Skills](#)

5.5 Language learning and upskilling

The [Oxford University Language Centre](#) provides a wide range of general and specialised courses in foreign languages and Academic English.

5.6 Employability and careers information and advice

The academic and college environment at Oxford University is rich with opportunities for you to develop many transferable skills that are eagerly sought by employers. Your course will enable you to research, summarise, present and defend an argument with some of the best scholars in their subject. In college and University sports teams, clubs and societies you will have the chance to take the lead and play an active part within and outside the University.

Hundreds of recruiters visit the University each year, demonstrating their demand for Oxford undergraduate and postgraduate students, fewer than 5% of whom are unemployed and seeking work six months after leaving.

The [Oxford University Careers Service](#) offers life-long, comprehensive and tailored advice, job fairs and workshops to inform your job search and application process. It is a valuable resource for finding internships, work experience and job vacancies.

6. Student representation, evaluation and feedback

6.1 Department representation

Student Representatives will join the following committees and represent the cohort in all matters:

Programme Committees

- These meetings are a platform for discussing current and emerging academic issues.

Joint Student Consultative Committee (JSCC)

- Representatives from all Oxford Saïd programmes meet termly to discuss operational matters such as facilities and catering. Further information can be found [here](#).

Undergraduate Joint Consultative Committee (UJCC)

- Representatives from all the Department of Economics' programmes meet termly to share perspectives. An undergraduate chairs the UJCC and attends the Economics Undergraduate Studies Committee.

Further information, including the positions available and the responsibilities, and details of the elected student representatives can be found [here](#).



6.2 Division and University representation

Student representatives sitting on the Social Sciences Divisional Board are selected through a process organised by the Oxford University Student Union (OUSU). Details can be found on the [Oxford SU website](#) along with information about student representation at the University level.

6.3 Opportunities to provide evaluation and feedback

We value student feedback and aim to encourage positive involvement in the programme's development.

For any evaluations or feedback, please contact the [Undergraduate Programme Manager](#) at Saïd Business School or the [Undergraduate Operations Manager](#) at the Department of Economics. They will ensure that your query is directed to the appropriate channels.

Student Representatives

Your Student Representatives can raise any academic matters at the Programme Committee meetings for you. For broader issues, they can gather class data with the Programme Manager's help. Non-academic concerns should be addressed at [Joint Student Consultative Committee \(JSCC\)](#) or [Undergraduate Joint Consultative Committee \(UJCC\)](#).

Directors of Undergraduate Studies

The Directors will work closely with your Student Representatives to ensure feedback is addressed. If all other feedback avenues have been exhausted or if students wish to address a significant issue confidentially, they may contact them directly.

Course evaluations

At Saïd Business School course evaluations will be distributed at the end of each teaching component. The Director of Undergraduate Studies reviews all feedback, while individual course feedback is examined by the course teacher or tutor. Summaries are reviewed by the Programme Committee and inform end of term and course review discussions with the lecturer and Directors. These summaries are also provided to the Dean of Oxford Saïd. Constructive criticisms and suggestions are discussed by the Programme Committee and, if agreed upon, are included in future course planning. Responses remain anonymous.

For all Economics courses students have the opportunity to provide detailed feedback on lectures and tutorials in the second half of term via an online survey. Students wishing to provide further feedback and suggestions have the opportunity to join the [Undergraduate Joint Consultative Committee \(UJCC\)](#), a forum for discussing matters relating to teaching and course delivery.

Students are also asked to participate in the National Student Survey and the Student Barometer. Results from these surveys are publicly available and both are formally reviewed each year by the two departments and by the Social Sciences Division.

Divisional and University feedback

Students on full-time and part-time matriculated courses are surveyed once a year on all aspects of their programme (learning, living, pastoral support, college). Previous results can be viewed by students, staff and the general public [here](#).

Final-year undergraduate students are surveyed instead through the National Student Survey. Results from previous NSS can be found [here](#).

7. Student life and support

7.1 Who to contact for help

The University of Oxford and Saïd Business School offer a comprehensive range of student welfare and support services to enhance student wellbeing and academic engagement. These services include pastoral and welfare support through the collegiate system, central services, and peer supporters. Oxford Saïd's Head of Student Wellbeing provides guidance and acts as a bridge to various support resources; their details and contact information can be found on the [General School Information Canvas site](#) along with further information on the services available.

7.2 Complaints and appeals

Complaints and academic appeals within Saïd Business School or Department of Economics

The University, the Social Science Division, Saïd Business School, and the Department of Economics all hope that provision made for students at all stages of their programme will result in no need for complaints (about that provision) or appeals (against the outcomes of any form of assessment).

Where such a need arises, an informal discussion with the person immediately responsible for the issue that you wish to complain about (and who may not be one of the individuals identified below) is often the simplest way to achieve a satisfactory resolution.

Many sources of advice are available from colleges, departments and bodies like the [Counselling Service](#) or the [Oxford SU Student Advice Service](#), which have extensive experience in advising students. You may wish to take advice from one of those sources before pursuing your complaint.

General areas of concern about provision affecting students as a whole should be raised through the [Joint Student Consultative Committees \(JSCC\)](#), Undergraduate Joint Consultative Committees (UJCC) or via student representation on the department's committees.

Complaints Teaching

If your concern or complaint relates to teaching or other provisions made by Saïd Business School or the Department of Economics, then you should raise it in the first instance with the [Undergraduate Programme Manager](#) or [Undergraduate Operations Manager](#) who will discuss the matter with the Directors of Undergraduate Studies, [Pegram Harrison](#) or [Christopher Bowdler](#). If your concern relates to the course as a whole, rather than to teaching or other provision made by one of the departments, you should raise it with [Pegram Harrison](#). Complaints about departmental facilities should be made to the [Undergraduate Programme Manager](#) or [Undergraduate Operations Manager](#). If you feel unable to approach one of those individuals, you may contact [Student Affairs Officer](#) at Oxford Saïd. They will attempt to resolve your concern/complaint informally.

If you are dissatisfied with the outcome, you may take your concern further by making a formal complaint to the Proctors under the [University Student Complaints Procedure](#).

If your concern or complaint relates to teaching or other provision made by your college such as tutorials or your tutor, you should raise it either with your tutor, College Fellow in charge of your subject or with one of the college officers, College Adviser or Senior Tutor. Your college will also be able to explain how to take your complaint further if you are dissatisfied with the outcome of its consideration.

Student conduct

Complaints

If your concern or complaint relates to student conduct in a university context, this should be raised with the Director of Undergraduate Studies, to consider informal resolution where appropriate. If necessary, a formal report can be made to the [Student Affairs Officer](#) for investigation. An attempt at local resolution will be made, where possible, before escalating for consideration by the University Proctors.

While only the University Proctors handle breaches of University Statutes and Regulations and matters of

discipline, the School's approach is consistent with these Statutes and Regulations and specifies their application within our environment to ensure a conducive learning experience for all students. The Student Conduct Charter and Non-Academic Misconduct Protocol underpin this local resolution approach.

The [student conduct](#) page on the University website outlines the disciplinary regulations and procedures applicable to all students and the [Source of Information](#) page sets out the University's approach in supporting students in the prevention and response to harassment and sexual misconduct. The [Student Affairs Officer](#) is available to assist you in understanding their applicability and implications. Further information regarding this role, Local Resolution and the above information can be found on Canvas [here](#).

Academic appeals

An academic appeal is an appeal against the decision of an academic body (e.g. boards of examiners, transfer and confirmation decisions etc.), on grounds such as procedural error or evidence of bias. There is no right of appeal against academic judgement.

If you have any concerns about your assessment process or outcome it is advisable to discuss these first informally with your subject or college tutor, Senior Tutor, course director, director of studies, supervisor or college or departmental assessment administrator as appropriate. They will be able to explain the assessment process that was undertaken and may be able to address your concerns. Queries must not be raised directly with the examiners.

If you still have concerns you can make a formal appeal to the Proctors who will consider appeals under the [University Academic Appeals Procedure](#).

Further information

Oxford Saïd's Student Affairs Officer provides guidance and acts as a bridge to various support resources; their details and contact information can be found on the [General School Information canvas site](#) along with further information on the services available.

7.3 Student societies

All matriculated students who attend Oxford University are automatically enrolled as members of [Oxford University Student Union \(OUSU\)](#). Membership is free for all students.

7.4 Policies and regulations

The University has a wide range of policies and regulations that apply to students. These are easily accessible through the A-Z of University regulations, codes of conduct and policies available on the [Oxford Students website](#). They include:

- [Equality Policy](#)
- [Harassment Policy](#) and [flowchart](#)
- [Student Privacy Policy](#)
- [Educational Recordings Policy](#).
Saïd Business School policy on recordings can be found [here](#).

Students are not permitted to distribute this material in any way, such as placing it online or on social networking sites, nor are they permitted to capture lectures themselves using their own devices, without permission. Should students capture, distribute or publish the recordings in any way without authorisation, normal student disciplinary procedures will apply.

Freedom of speech

The University's statement on the importance of freedom of speech can be found [here](#) along with the Code of Practice on Freedom of Speech [here](#).

7.5 Essential Compliance Requirements

Student Conduct Charter

You are part of a community committed to leadership, innovation, and positive change. The Student Conduct Charter outlines the standards for non-academic conduct, aiming to foster an inclusive, respectful, and professional environment. The charter can be found on Canvas [here](#). All students are required to confirm they have read and understood the terms of the [Student Conduct Charter](#).

Consent Training

All students are required to complete the [Consent for Students online training programme](#). The [Responsible Bystander](#) training is a further awareness programme available to all students to access.

8. Facilities, services and study tools

In the [General School Information site](#) under [Visiting the School](#), you will find all information about the School's facilities including:

- Reception and opening times, floor plans, library information, how to book study space, access cards to navigate the building, and where to locate lost property.
- Health and Safety, fire alarm, first aid and security.
- Food services: BaxterStorey hospitality provider details, cashless accounts, opening times, social media channels and special catering.

The [Study Support](#) section includes information on:

- The Sainsbury Library
- IT Services
- Study skills
- Digital tool guides including:
 - How to use [Canvas](#)
 - How to use [Orlo](#)

Find policy documents relevant to your programme [here](#).

The [Economics Undergraduate Information Canvas site](#) provides information on the Manor Road Building health and safety guidelines. There are also links to study tools, sketch answers to past exam questions, and information on opportunities for students to work as research assistants, gain insights into graduate study options and attend career events.

The University offers a variety of facilities including [College and University libraries](#), [galleries and museums](#) and [Sports facilities](#).





Saïd Business School is a vibrant and innovative school, embedded within the University of Oxford, offering accredited degrees and diplomas for undergraduates and postgraduates and a broad portfolio of on-campus and online courses for business executives. We educate global business leaders, change makers and innovators across every industry and sector. Our ground breaking research and exceptional teaching transforms individuals, who transform businesses, which transforms the world and creates impact from within.

The Department of Economics is a global leader in the field of economics. We are one of the largest groups of academic economists in the world and regularly rank as the UK's top economics department. Our researchers inform and improve economic and public policy around the world and are dedicated to training the next generation of economic leaders.

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impact from within

All information is correct at the time of going to press. Please check our website for the most up-to-date information.

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